

**MINUTES  
CITY OF ST. CHARLES, IL  
GOVERNMENT SERVICES COMMITTEE MEETING  
MONDAY, APRIL 27, 2015, 7:00 P.M.**

**Members Present:** Chairman Martin, Aldr. Stellato, Aldr. Silkaitis, Aldr. Payleitner, Aldr. Lemke, Aldr. Turner, Aldr. Bancroft, Aldr. Krieger, Aldr. Bessner, Aldr. Lewis

**Members Absent:** None

**Others Present:** Raymond Rogina, Mayor; Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; Chris Adesso, Asst. Director of Public Works - Operations; Karen Young, Asst. Director of Public Works -Engineering; John Lamb, Environmental Services Manager; A.J. Reineking, Public Works Manager; Tom Bruhl, Electric Services Manager; Dave Kintz, Deputy Police Chief; Joe Schelstreet, Fire Chief; Chris Minick, Director of Finance

**1. Meeting called to order at 7:00 p.m.**

**2. Roll Call**

**K. Dobbs:**

**Stellato:** Present

**Silkaitis:** Present

**Payleitner:** Present

**Lemke:** Present

**Turner:** Present

**Bancroft:** Present

**Martin:** Present

**Krieger:** Present

**Bessner:** Present

**Lewis:** Present

**Chairman Martin:** This is my last Committee Meeting as Chair and would like to take this opportunity to thank all of the staff – you are fantastic! St. Charles is #1 and it's because of you. I thank you very much! Simply put – you are the greatest!

**3.a. Electric Reliability Report – Information only.**

**3.b. Tree Commission Minutes – Information only.**

**Aldr. Krieger:** I think the Tree Commission and staff did an excellent job with the Arbor Day Celebration.

**4.a. Recommendation to Approve Ordinances Authorizing Changes in Rate Structure for the Electric, Water and Wastewater Utilities for the City of St. Charles.**

**Chris Minick presented.** Enclosed in your packets are the Ordinances that adjust the utility rates for the Electric Utility, the Water Utility and the Wastewater Utility. These Ordinances implement and formalize the amounts and projections that we presented at the budget meetings in March and April; there have been no changes to any of the numbers or assumptions that went into the projections that we discussed as part of the budget and budget approval process over the last two months.

A couple highlights about the Ordinances; they do include elimination of the non-resident surcharge for all three of the utilities. They also allow us to maintain the lowest utility rates and annual utility billings in the tri-cities area while at the same time allowing us to maintain a sustainable financial performance for all three of the utilities in the long term. Based on the budget approval, prior policy recommendations and approval of the former rate study, Staff recommends approval of these Ordinances and as the Committee will recall, we do have an update to the rate study budgeted during the 2015/2016 fiscal year.

No further discussion.

**Chairman Martin:** Kristi, please call a roll.

**K. Dobbs:**

**Stellato:** Yes

**Silkaitis:** Yes

**Payleitner:** Yes

**Lemke:** Yes

**Turner:** Yes

**Bancroft:** Yes

**Krieger:** Yes

**Bessner:** Yes

**Lewis:** Yes

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved by voice vote.

**Motion carried**

**5.a. Presentation of 2014 Electric Reliability Report.**

**Tom Bruhl presented.** This evening I will present the 2014 Electric Reliability. Statistically speaking, 2014 was a good year for the electric utility; we had very few summer storms, ComEd had a much better performance this year, City equipment related outages were improved this year and we are down statistically to where one event causes a bubble in the numbers and this year, it was a DUI accident in July.

Power Point Presentation by Tom Bruhl.

**Aldr. Lemke:** Was the DUI accident adjacent to Royal Fox?

**Mr. Bruhl:** It was far north of the intersection. The driver had gotten down into the ditch and didn't make the curve and he was driving in the ditch for a couple hundred yards. He swerved at the last moment, clipped the side and hit the fence along with our gear at the last moment. We did restore everyone within 108 minutes using alternate feeds; the cost was over \$40,000 and it took three days to repair it.

**Aldr. Silkaitis:** Regarding the DUI; did we get reimbursed for the \$40,000?

**Mr. Bruhl:** That was a claim submitted to their insurance company.

**Mr. Minick:** It is typically our policy to bill and we did in this case; I can check on the status of this particular claim. I don't know this one off the top of my head, but I will find out and update the Committee.

**Aldr. Silkaitis:** After the storms in Rochelle, I was wondering if we have a plan in place in the event a tornado hits St. Charles.

**Mr. Bruhl:** Yes. Through our Illinois Municipal Utilities Association, we have a statewide mutual aid program. We have been to help in Springfield twice and in 2012 the City of Princeton sent a crew to help us overnight. Naperville and Springfield are part of it also, and their utilities are three or four times the size of ours.

**Aldr. Lemke:** Have you considered putting in guard rails in the area of Dunham and Kirk where the DUI was?

**Mr. Bruhl:** There is always a balance with any type of barrier with relation to the severity of the accident. That man survived that incident; a barrier might have saved the switchgear from getting hit, but it might have been a fatality for that man. We have put a barrier around some of our switchgear, particularly the one by the drive-up at Oberweis on Main Street because there is not a high probability that a high speed impact would happen there, it's to keep people from scraping it. In this case, it's far off the road and if you did put something solid there, there would be significant injury or death from a crash like this.

**Aldr. Lewis:** I just want to say thank you. I think you meet the community expectations; they know when their power goes out that it's not going to last long. You are doing a good job and I know the residents appreciate it.

No further discussion.

**5.b. Recommendation to award Contract for Overhead Reconstruction to Three Phase Electric Company.**

**Tom Bruhl presented.** Purchasing went out to bid; four bidders submitted pricing. The lowest hourly rate was submitted by a company called Three Phase Electric, which is a new company for St. Charles. They provided an extensive list of their work and they are also doing work for ComEd in our area. Rebuilding some of the overhead systems is a key component to our reliability program, and this contractor is going to supplement our crews on projects that are bigger than we can handle with our own people.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved by voice vote.

**Motion carried**

**5.c. Recommendation to Waive the Formal Bid Procedure and approve the Purchase of Electric SCADA System Upgrade from Open Systems International, Inc.**

**Tom Bruhl presented.** This is a recommendation to waive the formal bid procedure and approve a purchase order for our SCADA upgrade. Our SCADA system was deployed in 2008 and it's become an instrumental piece of our response to outages. Unfortunately, Microsoft is stopping support on the servers which are circa 2003. In the technology world, it is not unreasonable to have to do a major upgrade after seven years. It's going to be a turnkey project, where OSI (the vendor) procures the software, transfers all our databases, and delivers to us a complete new SCADA system on a new platform. We have worked with Information Systems to verify that all their hardware pricing is accurate and reasonable.

The \$26,220 relates to server replacements that Information Systems has in their budget; they were going to do this, but instead we are now going to have the vendor procure and install it.

No further discussion.

**Chairman Martin:** Kristi, please call a roll.

**K. Dobbs:**

**Stellato:** Yes

**Silkaitis:** Yes

**Payleitner:** Yes

**Lemke:** Yes

**Turner:** Yes

**Bancroft:** Yes

**Krieger:** Yes

**Bessner:** Yes

**Lewis:** Yes

Motioned to table by Aldr. Turner, seconded by Aldr. Stellato. Approved by voice vote.  
**Motion carried**

**5.d. Update on Solar Project – Information only.**

**Tom Bruhl presented.** This is very good news; in February I informed you that we might be able to have our IMEA supplier host a solar site here in St. Charles as part of our Legacy Substation development in the southeast quadrant. Based on the positive response I got from this committee then, I did provide a proposal for St. Charles and we were successful in getting it. Right now, IMEA is working to put together a proposal for using St. Charles as the preferred site to have vendors propose to them to build the site in St. Charles in 2015. Right now, everything is very favorable; the RFP process for IMEA is going to take approximately two months. I suspect if all goes well, I will be back in July or August with some type of negotiation for leasing the land to them and potentially the opportunity to make it a community solar, which means we would have to decide if we want the power that comes out of the plant to be something that St. Charles can market directly to their customers instead of going into the IMEA pool as a whole.

No further discussion.

**5.e. Recommendation to Authorize the Sale of 1 Lot of (8) Vacuum Fault Interrupting Padmount Switchgears Owned by the City of St. Charles.**

**Tom Bruhl presented.** We have eight switchgears that are in the yard in inventory that are obsolete and we will not use. This is a recommendation to authorize the sale of that equipment through the Purchasing Department's normal process.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved by voice vote.

**Motion carried**

**5.f. Recommendation to award Bid for Sanitary and Storm Sewer Lining to Hoerr Construction.**

**John Lamb presented.** This is our sanitary and storm lining program for year. Staff maintains our sanitary sewer system on an ongoing basis to decrease our inflow and infiltration into the system, and our storm sewer lining programs to maintain our integrity and ensure maximum flow of our storm sewers.

This is a budgeted item and this year it is a combination of the current and the upcoming year budget. You may remember back in October 2014, the original bids were rejected due to being significantly over budget at the time. We went out to bid on this project; there were three companies that bid. The low bidder was Hoerr Construction who has done work for the City in the past. As you can see, the bid amounts are over the budget amounts, however, staff can reduce the amount of lining to come within budget. Therefore, Staff recommends awarding bid to Hoerr Construction for lining in an amount not to exceed the budgeted amount of \$711,000.

No further discussion.

**Chairman Martin:** Kristi, please call a roll.

**K. Dobbs:**

**Stellato:** Yes

**Silkaitis:** Yes

**Payleitner:** Yes

**Lemke:** Yes

**Turner:** Yes

**Bancroft:** Yes

**Krieger:** Yes

**Bessner:** Yes

**Lewis:** Yes

Motioned by Aldr. Stellato, seconded by Aldr. Bessner. Approved unanimously by roll call vote. **Motion carried.**

**5.g. Recommendation to Waive the Formal Bid Procedure and Approve Proposal from Hawkins Inc. for Water Treatment Chemicals.**

**John Lamb presented.** This item is for our water treatment chemicals for the upcoming fiscal year. We sent out Request for Proposals for competitive pricing for water treatment chemicals; we have two companies that provide this service with the option for delivery. We sent out a request for multi-year proposals, both responded and the pricing is summarized in the attachment. The lowest proposal is \$73,740 which is just slightly higher than last year's cost.

Staffs recommends waiving the formal bid procedure and approve a multi-year proposal from Hawkins in the amount of \$73,740 for the upcoming year and \$76,038 for Fiscal year 16/17, pending approval of that respective budget year.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

**5.h. Recommendation to Waive the Formal Bid Procedure and award Storm Sewer Maintenance Contract with Visu-Sewer of Illinois, LLC.**

**A.J. Reineking presented.** We recently solicited competitive RFP's for storm sewer maintenance services through a public posting as well as a direct mailing to eight qualified companies. We received three responses, with Visu-Sewer of Illinois being the lowest responsive proposer. Work is going to take place in Zone 5 of our storm sewer atlas, which is west of the river and south of Prairie Street. The contract includes cleaning of the storm sewer as well as cleaning of the inlets and catch basins in the zone, televising of the storm sewers, and a written condition report of all the areas.

The condition report will then be used to guide our storm sewer repair program for the coming year. We requested unit pricing for two years, this is a recommendation for year one; the recommendation for year two will be based on the performance and responsive of this year.

Staff recommends the approval of a one year storm sewer maintenance contract with Visu-Sewer of Illinois in the amount of \$165,310.20.

No further discussion.

**Chairman Martin:** Kristi, please call a roll.

**K. Dobbs:**

**Stellato:** Yes

**Silkaitis:** Yes

**Payleitner:** Yes

**Lemke:** Yes

**Turner:** Yes

**Bancroft:** Yes

**Krieger:** Yes

**Bessner:** Yes

**Lewis:** Yes

Motioned by Aldr. Stellato, seconded by Aldr. Bessner. Approved unanimously by voice vote. **Motion carried.**

**5.i. Recommendation to Waive the Formal Bid Procedure and award Landscape Maintenance Contract with Cornerstone Horticultural Services Company.**

**A.J. Reineking presented.** This is for a Landscape Maintenance Contract; there are 24 sites throughout the City that require routine, weekly landscape maintenance services to maintain a proper, well-kept appearance. The locations include Downtown, the plants and beds along First Street, the parking lot around the Municipal Campus as well as the medians on Randall Road, Main Street, Fire Stations, Public Works Garage and various other City facilities and parcels. A competitive RFP was sent directly to 20 qualified landscape contractors to perform weeding, cleaning, supplemental planting and mulching services.

We received nine proposals, with Cornerstone Horticultural Services being the lowest responsive proposal by a considerable margin. Cornerstone is also the City's lawn mowing vendor. Prices were solicited for a multi-year contract and we will be evaluating that on an ongoing basis. This recommendation is to approve a one year contract for landscape maintenance services with Cornerstone Horticultural Services in the amount of \$29,821.00.

**Aldr. Lewis:** You say there are 24 sites; I can think of one right where I live and I'm not sure who maintains the corner on Rt. 31 / The Oaks / Roosevelt; there is a little triangle there. Would that be one of the places the City would be maintaining?

**Mr. Reineking:** We do have a supplemental hourly rate also, so if we encounter sites that are overlooked in the RFP, we will be able to include them. I would have to review specifically, but I can assure you that I will make sure it gets taken care of.

**Aldr. Lewis:** So this is only for City property?



**Mr. Reineking:** Correct.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Bancroft. Approved unanimously by voice vote. **Motion carried.**

**5.j. Recommendation to Waive the Formal Bid Procedure and award Contracts for Tree Pruning and Removal Services to DeMar Tree Service and Skyline Tree Service.**

**A.J. Reineking presented.** This is for a tree pruning and removal services contract. We recently submitted competitive RFP's for tree pruning and removal services for the Electric Utility as well as the Public Services Division Urban Forestry and Maintenance Programs. The request generated six qualified responses with two local companies – DeMar Tree Service and Skyline Tree Service being the lowest response of the responsive proposers.

Staff is recommending splitting the contract between the two companies. The Electric contract includes Electric Line clearing adjacent to the street as well as in rear yard easements, so they will need bucket truck operators as well as ground crew. Public Services work is generally in the right of way adjacent to streets. They supplement our forces and perform the majority of our removals. This year we will be focusing on raising the canopy throughout town to make room for the plow trucks and garbage trucks along the roadway and for on street parking as well.

Having two qualified vendors will allow the vast scope of both the Electric and Public Services Divisions to be narrowed to ensure that all the cities needs are met and it will allow for sufficient emergency on call response.

Staff recommends awarding contracts to DeMar Tree Service for an amount not to exceed \$145,000 and to Skyline Tree Service for an amount not to exceed \$100,000 for Urban Forestry Maintenance and Electric Line Clearance Tree Trimming Services.

No further discussion.

**Chairman Martin:** Kristi, please call a roll.

**K. Dobbs:**

**Stellato:** Yes

**Silkaitis:** Yes

**Payleitner:** Yes

**Lemke:** Yes

**Turner:** Yes

**Bancroft:** Yes

**Krieger:** Yes

**Bessner:** Yes

**Lewis:** Yes

Motioned by Aldr. Stellato, seconded by Aldr. Bessner. Approved unanimously by voice vote. **Motion carried.**

**5.k. Recommendation to approve the Volunteer Plaza Dedication.**

**Peter Suhr presented.** On behalf of the River Corridor Foundation, City Staff is requesting formal approval to designate the Plaza area north of the Municipal Building as “Volunteer Plaza”. Your packet contains a map outlining the area in question which is basically the grass and landscape area and the brick plaza between our new parking lot and the river, just north of this building. As stated in the executive summary, this concept has been discussed at several other meetings in the past and now that the construction is complete, it’s ready for formal approval.

I have also attached a purpose and concept overview which was prepared by the River Corridor. There are some members of the Committee here tonight, including Larry Maholland, so if you have any specific questions, we would be glad to answer them.

**Aldr. Lewis:** There is no cost to this?

**Mr. Suhr:** No.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

**5.l. Recommendation to approve Memorandum of Understanding with the Kane County Paratransit Coordinating Council and a Resolution Authorizing the Mayor and City Clerk to execute on behalf of City of St. Charles.**

**Chris Adesso presented.** I am here to speak to you about a Memorandum of Understanding between the Kane County Paratransit Coordinating Council and the City of St. Charles. As you are probably aware, the City of St. Charles is a sponsor in the Ride in Kane Program, a program that coordinates and provides rides to qualifying residents, especially senior citizens. The coordinating council annually requests that each participating sponsor designate authorized representatives’ participation in the program, and most communities have designated either their Mayor or City Administrator as an authorized signer. Due to some recent changes in Public Works, we would like to update the Memorandum of Understanding to reflect Mayor Rogina’s status as authorized signer and myself as Assistant Director of Public Works, as well as Isabel Soderlind, our Senior Administrator as alternates to the Mayor.

If there are no questions, Staff recommends approval of the Memorandum of Understanding and a Resolution authorizing the Mayor and City Clerk to execute on behalf of the City.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Bancroft. Approved unanimously by voice vote. **Motion carried.**

**5.m. Recommendation to approve Fiscal Commitment to the Ride in Kane Program for Fiscal Year 2015-2016.**

**Chris Adesso presented.** Each year, the Ride in Kane Program requires a Letter of Commitment from each of the program participants. In order to secure the Federal Grant Funding for the Program, we must get this letter approved.

Last year the City pledged a yearly amount of \$82,750 through June of 2016 and that commitment letter was submitted and approved by Council on May 2014. It is still in effect until June; however, this request authorizes the Mayor to commit funds but does not define the actual contractual relationship the City would enter into until the Fiscal 15/16 budget year starts. The agreement will define the continued contractual relationship with Pace, who is the service provider for Ride in Kane as presented in April 2011; that agreement is still in effect.

Staff makes a recommendation to approve the City's fiscal commitment to the Ride in Kane Program for Fiscal Year 15/16.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

**5.n. Recommendation to approve the Purchase of Replacement Doors for Engine 101 and Engine 103.**

**Chris Adesso presented.** Two of the front line Fire Department trucks, Engine 101 and Engine 103 have experienced some significant corrosion related deterioration on the doors to the cab of the apparatuses. As part of that process, the damage has begun to accelerate and could lead to significant and more costly repairs in the future of the cab. Therefore, we have given each of these vehicles a thorough look through and we expect them to last through their 20 year service life if we can make some correction to the condition of the doors at this point. Both Engine 103 and Engine 101 are programmed to be replaced in FY 21/22 and FY 22/23 respectively, so we would like to get about another nine years out of them. With that, we are recommending that all four doors to the

cabs on each apparatus, totaling eight doors, be replaced in order to achieve the service life of those vehicles and maximize our long-term investment in them.

**Aldr. Lemke:** Why are these so expensive; are they custom?

**Chief Schelstreet:** Yes, they are custom built, and the other thing that adds to the expense is they are stainless steel.

**Aldr. Lemke:** But there will be less corrosion?

**Chief Schelstreet:** That is correct.

**Aldr. Silkaitis:** So the old doors were not stainless steel?

**Mr. Adesso:** Correct.

**Aldr. Silkaitis:** There is no warranty left on that vehicle?

**Chief Schelstreet:** Unfortunately, no.

**Aldr. Lewis:** I see that this is a budgeted item, so you must have had an expectation this was going to happen. Do you see this happening on any of the other vehicles?

**Chief Schelstreet:** We have moved away from the Seagrave Fire Apparatus Manufacturing Company due to some disagreements that staff has had with this company. You may notice, our last purchase of a ladder truck was a Pierce.

**Aldr. Lewis:** So this is a one-time thing?

**Chief Schelstreet:** In working with our Fleet Department, we are trying our best.

**Mr. Adesso:** One thing to note is the Fleet Department did realize a design flaw in that the doors didn't have weep holes in them, and now they have been checking all the other apparatus for weep holes. I was informed about a month ago that all other doors do have weep holes, but the two older apparatus' apparently did not have the weep holes.

No further discussion.

Motioned by Aldr. Bessner, seconded by Aldr. Krieger. Approved by voice vote.

**Motion carried.**

**5.o. Presentation of Sustainable Landscape Improvements at the St. Charles History Museum.**

**Chris Adesso presented.** This is a brief presentation of a sustainable landscape project at the St. Charles History Museum. The new Executive Director of the History Museum, Allison Costanzo is here tonight to talk about some repurposing that she would like to do at the museum and a partnership with Public Works that she and I have been embarking on.

**Allison Costanzo:** As the new Director of the St. Charles History Museum, we are making a number of new and exciting changes. One of them is the new landscaping proposal to be more sustainable. Sustainability and preservation go hand in hand and it's a great learning tool for children, adults and the community.

The project is to repurpose the east side of the museum's garden beds into a sustainable landscaping. We are working with Fermilab, Primrose Farm, Hickory Knolls Nature Center and Pizzo Native Nursery as well as the high school students from District 303, National Honor Students and the history club, so this is a full on partnership with a lot of organizations, including Public Works.

**Aldr. Payleitner:** Allison, can you please emphasize how much this is costing us?

**Ms. Costanzo:** It is free.

**Aldr. Payleitner:** How much is it costing the Heritage Center?

**Ms. Costanzo:** It is free. Everything is donated.

**Aldr. Lemke:** When is the "It's a Big Dill" celebration?

**Ms. Costanzo:** June 5 at 4:00 p.m.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Stellato. Approved by voice vote.

**Motion carried.**

**5.p. Recommendation to approve Traffic Signal Maintenance Contract with Meade Electric.**

**Karen Young presented.** The City has an annual Traffic Signal Maintenance Contract that is set to expire. The Maintenance Contract includes the maintenance and repair of all the signals that the City maintains for a total of nine signals. The project was bid; Meade Electric was the only bidder on this project with a bid in the amount of \$18,144. They have been the City's contractor for the last several years and they are also the IDOT maintenance contractor as well. The costs that were bid for this year are lower than the cost that we have received in previous years.

Staff recommends approval of the Traffic Signal Maintenance Contract with Meade Electric in the amount of \$18,144.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Lemke. Approved by voice vote. **Motion carried.**

**5.q. Recommendation to approve Night Work for the Illinois Route 38 Resurfacing Project between Peck Road to Bricher Street/S. 14<sup>th</sup> Street.**

**Karen Young presented.** This is regarding the work that the State of Illinois is doing on Rt. 38. The project spans from western Kane County and goes to Rt. 31 in the City of Geneva. They are currently working on curb and sidewalk repairs. The City of Geneva, St. Charles, Kane County and IDOT met to discuss the project and some proposals by the City of Geneva for night work within their community. As part of that, Kane County has requested some night work of the resurfacing near Peck Road at the County Courthouse. City of St. Charles Staff felt it would be appropriate to do night work between Bricher Road and Peck Road. The night work is only for the milling and paving operations; milling and paving is a disruptive process and with that being a high volume roadway, we felt it would be appropriate for that work to take place during the night time hours.

The City of Geneva is also requesting night time work to be taking place between Route Rt. 31 and Anderson Road, so there is a gap in the middle of the project and a gap at the far western end of the project that will be done during the day for various reasons. As we said, it is a benefit to traffic; the hours for the night work would be 8:00 p.m. to 6:00 a.m.

Staff recommends approving the night work for IL Rt. 38 resurfacing work between Peck Road and Bricher/St. 14<sup>th</sup> Street.

**Aldr. Lemke:** Are we paying a premium charge for this?

**Mrs. Young:** No. The contractor said they would be willing to do this at no additional charge, so the State of Illinois is not paying anymore and neither the City of St. Charles nor Geneva would be paying any additional for this work to take place at night.

**Aldr. Bessner:** How long will the paving on Peck Road go on for?

**Mrs. Young:** Peck Road was just opened last Friday and it will probably not start until July. The State of Illinois manages that contract, they just opened the bids for that contract last Friday, so it will take them quite a while to award that project.

**Aldr. Bessner:** Then how long will Rt. 38 last?

**Mrs. Young:** It will probably be finishing up about the time the other one starts, but the Rt. 38 job is starting at western Kane County and working towards St. Charles and Geneva, so the work out west will be finished well in advance of our area.

**Aldr. Bessner:** So at the intersection of Peck and Rt. 38; when it does hit there and how long with that last?

**Mrs. Young:** I don't anticipate those two projects overlapping at that intersection.

**Aldr. Bessner:** I'm more interested in Rt. 38, is it going east of Peck Road or right into Peck?

**Mrs. Young:** No, it's going out to Rt. 47. I don't know what the timing is of that intersection. The night work at the intersection is supposed to start next week; I would imagine a couple weeks at the most.

**Aldr. Bessner:** So approximately two weeks when it's there?

**Mrs. Young:** Potentially; I can ask that question of the contractor and get back to you.

**Aldr. Lewis:** I understand this has to be done, but is this going to be noisy at night that will be disruptive to neighborhoods?

**Mrs. Young:** Most of the area within St. Charles is within a commercial area. As you get out west towards Peck Road, there is some residential area; we have already talked to the contractor and are trying to get them to mill in that area earlier in the evening and start paving earlier in the evening, so there may be some noise, but that subdivision is set back and there is a large open field as a buffer.

**Aldr. Lewis:** But to be clear, it may only last a couple days in that area and then they will move on?

**Mrs. Young:** The milling operation is very fast. The milling in that area should be very quick for them to get in and mill and turn around and get out.

**Aldr. Lewis:** So residents will not be putting up with this for two weeks?

**Mrs. Young:** I don't believe so, no.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Bessner. Approved by voice vote. **Motion carried.**

**5.r. Update on 7<sup>th</sup> Avenue Creek Project – Information only.**

**Karen Young presented.** We received information from FEMA and presented at our January meeting that we anticipated FEMA to present their updated maps to the community, the residents, property owners and business in March and April. At this point, there have been changes with FEMA. They are currently working on their quality assurance on the project and there are new standards that have been implemented as part of that process, which has delayed FEMA in making the presentations about the map changes to the City. With that being said, it has also caused a delay on our end in terms of analyzing the project and coming up with proposed improvements for the project.

Our design is related to FEMA's modeling. We have talked to FEMA. They are working as quickly as they can through the process, but they want to make sure we have an accurate product. At this point, the best information we have is the project to be presented by FEMA in July, but that is only an anticipated date. In speaking with them today, they said they will strive to meet that date, but quality control is most important at this point.

HR Green is going to continue to work on the aspects of the project that they can, and continue to evaluate the FEMA information. Our goal at this point is to provide information to the City Council, but also businesses and property owners; we will be updating the project website, prepare letters to go out to residents notifying them of this change, and an e-mail blast to the residents who have signed up for that service as well.

**Aldr. Stellato:** I'm assuming in July we will have an open forum again here at City Hall?

**Mrs. Young:** Yes, we anticipate that the meeting with FEMA would be put on by FEMA and would take place at City Hall. City Staff would be here as part of the process and we would be coordinating with FEMA, making sure they know our concerns and also to understand their process as well.

**Aldr. Stellato:** We have a few concerns in our ward; when they first drew the map, they took a big swatch of land and I know the results of this is going to narrow that down a bit. Is that going to happen in July; will we see a shrinking of that map to areas that are truly in the floodway or floodplain?



**Mrs. Young:** I don't know that if what they are doing is going to shrink it. It could increase it. We don't know for sure what that result is going to be. I say that because it's realistic; we don't know if it's really going to decrease. They are producing something that is going to be accurate. We have notified everyone at this point that we feel is included as part of that process.

**Aldr. Stellato:** So if someone calls, we should tell them we will have an answer for them in July?

**Mrs. Young:** I would say the answer at this point is if they are noted within the area, I would make the assumption that's not going to change. If it does change, that's a positive. I just don't want to give people false hope.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Turner. Approved by voice vote. **Motion carried.**

**5.s. Recommendation to award Purchase Order for Trencher to Ditch Witch Midwest.**

**Tom Bruhl presented.** This is a recommendation to award a Purchase Order for a trencher to Ditch Witch Midwest and also a resolution to trade in our existing trencher, #1915. Purchasing went out for bid to replace the trencher that we use for our services. Two bidders submitted pricing, the lowest bid was Ditch Witch Midwest and they also included a very favorable trade-in on our existing unit.

Ditch Witch provided a demo unit for the City to use before making this decision and the proposed model meets what we specified. In addition to the base price, we are recommending two pieces of equipment; a boring attachment, which will help us push under a sidewalk to driveway – it will pay for itself the first time we use it and the second one is a 12 inch frost bucket for digging in the extreme cold.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved by voice vote. **Motion carried.**

**6.a. Recommendation to approve Street Closure, Class E2 Liquor License, and Use of Amplification Equipment for the Heritage Center Pig Roast.**

**Deputy Chief Kintz presented.** This is a recommendation to approve Street Closure, a Class E2 Liquor License and Use of Amplification Equipment for the Heritage Center Pig Roast. This is the fifth annual event to be held at the Heritage Center; they are requesting a closure of Third Avenue from the parking deck north to Main Street, so the parking deck will remain open. The Office has submitted for the E2 Liquor License, they

will be closing the street to put up a tent on Third Avenue from Saturday morning and taking it down Sunday morning.

We have not had any issues, and we will not need any Police working the event. The amplification is just for announcements only; they will have an acoustic band, but they will not need the amplifiers.

Staff recommends approval for this event.

**Chairman Martin:** Kristi, please remove this from the consent agenda for City Council.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved by voice vote.

**Motion carried.**

**6.b. Recommendation to approve Parking Lot, Street Closure and Use of Amplification Equipment for St. Charles Cruise Nights.**

**Deputy Chief Kintz presented.** This is a recommendation to approve parking lot and street closures and use of amplification equipment. This is sponsored by the St. Charles Chamber of Commerce; this is the fifth year of the Cruise Nights. It will be on Tuesday nights starting on July 7 and go through August 25. With the construction starting on First Street, this event will move back to Riverside between Main Street and Illinois and then Walnut between Second Avenue and Riverside. Barricades will be dropped off ahead of time. Staff of the event takes care of the street closures at the designated times.

Staff recommends approval of this event.

**Aldr. Krieger:** What are the hours that the street will be closed?

**Deputy Chief Kintz:** 4:30 pm to 8:30 pm on Tuesdays.

No further discussion.

**Chairman Martin:** Kristi, please call a roll.

**K. Dobbs:**

**Stellato:** Yes

**Silkaitis:** Yes

**Payleitner:** Yes

**Lemke:** Yes

**Turner:** Yes

**Bancroft:** Yes

**Krieger:** No

**Bessner:** Yes

**Lewis:** Yes

Motioned by Aldr. Turner, seconded by Aldr. Stellato. Approved by voice vote. **Motion carried.**

**6.c. Recommendation to approve Street Closings, Amplification, and Class E-1 Liquor License for the Annual Pride of the Fox Riverfest.**

**Deputy Chief Kintz presented.** This is a recommendation to approve Street Closings, Amplification and a Class E-1 Liquor License for the Annual Pride of the Fox Riverfest. You have a list of all the closures in your packet. A couple things to note, the stage is actually moving from where it was on Walnut Avenue, back up to Second Avenue. It's moving back to its location on Riverside backing up to Illinois Avenue, so it will move back to its original location.

The Police Department will be staffing for the beer sales there. It is my understanding that the Knights of Columbus will take care of the wrist bands and card anybody that goes into the beer area, which will be fenced off so you have to go through the designated check points. Alcohol service will be the same as last year with volunteer groups that will be trained by the Police Department with Bassett trained supervisors that are watching over that. Julie Farris from Pride of the Fox, Inc. is here if there are any questions.

Staff recommends approval for the street closings, amplification and Class E-1 Liquor License for this annual fest.

**Aldr. Krieger:** This comes exactly two weeks following the art show, and once again we are affecting the same area with the street closures. There are businesses over there that suffer greatly when these streets are closed. We are not only going on this side of the river for Riverfest, we are going over to Cedar Street and there are businesses over there that are unhappy. I think a festival called Riverfest belongs along the river. We have three of the most beautiful in the state along the river and yet we continue to close streets for all of these other activities and I cannot support this.

**Aldr. Bessner:** I am recusing myself from this item.

**Aldr. Lewis:** I need clarification. The amount of \$30,000; is that in addition to the \$30,000 that we paid to sponsor, or is that the same?

**Julie Farris with Pride of the Fox, 103 N. 11<sup>th</sup> Avenue, Suite 110, St. Charles:** To address your comment, Aldr. Lewis, what we are asking for is traditionally what we have received in the past years. We are asking for 50% off of government provided services, along with the sponsorship, and that is what we have asked for and received in previous years.

**Aldr. Lewis:** So this \$30,000 is half? The total would normally be \$60,000?

**Deputy Chief Kintz:** They would pay half of that \$30,000; that is the total cost to us for our services and Public Works.

**Ms. Farris:** So we are asking for that to be reduced by 50% of whatever the charge actually comes to, in addition to the sponsorship dollars.

**Ms. Farris:** Aldr. Krieger, I understand your comments and we have discussed this before. I understand the neighborhood's comments. Some of the changes we have made this year to truly become a Riverfest is we have worked on releasing some of the properties that we have used. We shrank the footprint of the Festival, we have also talked with the majority of the businesses where the Main Stage was going back to, and every business was ecstatic over there, including BMO Harris which gave us the use of the property back. We spoke with the bars over there, we are working with the Arcada, so the businesses are happy.

The residents that were unhappy last year with the location had told me that they were fine when the location was on Riverside; they did not like it when it was back at Second. In addition to the parks, we've actually looked at some of the other parks up and down the river. Ideally, our first year we researched moving one of the locations to Mt. St. Mary's Park. We quickly found out that the water table threshold is very low there so the Park District told us if they let us use the park, if it rains at all leading up to the event, they will not let us use the location, so it would be similar to what happened with the Main Stage at Plaza Green a few years ago when it flooded and all the work that had to be done. In that location, we were able to correct it, put down some mulch and use the property. At Mt. St. Mary's, if we plan the Main Stage there and it rains, we wouldn't be able to utilize the park which would cause a major funding issue with the event.

I will be happy to speak with everyone again, we did speak with every person that called into the City last year and answered all complaints and comments and I will be happy to do that again.

**Chairman Martin:** I would ask that this be divided into two motions; one for the street closings and amplification and the second motion for the liquor license.

**Aldr. Turner:** Our total cost for this to the City is \$45,000?

**Ms. Farris:** I have not yet seen the amount that Public Works would be, we are just finding this out now, but it would be approximately that. We work every year with Public Works to try to get that cost down as low as possible. I do believe it may go down some because we have diminished the footprint from what it has been in the past.

No further discussion.

**Chairman Martin:** The first motion is to approve the street closings and use of amplification.

**Chairman Martin:** Kristi, please call a roll.

**K. Dobbs:**

**Stellato:** Yes

**Silkaitis:** Yes

**Payleitner:** Yes

**Lemke:** Yes

**Turner:** Yes

**Bancroft:** Yes

**Krieger:** No

**Bessner:** Abstain

**Lewis:** Yes

Motioned by Aldr. Lemke, seconded by Aldr. Stellato. Approved by voice vote. **Motion carried.**

**Chairman Martin:** The second motion is to approve the Liquor License.

**Chairman Martin:** Kristi, please call a roll.

**K. Dobbs:**

**Stellato:** Yes

**Silkaitis:** Yes

**Payleitner:** Yes

**Lemke:** Yes

**Turner:** Yes

**Bancroft:** Yes

**Krieger:** No

**Bessner:** Abstain

**Lewis:** Yes

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved by voice vote. **Motion carried.**

## **7. Additional Business.**

**Aldr. Payleitner:** As of tonight, I am completing my short tenure as co-chair of this Committee under Chairman Martin. Although my role was limited as evidenced by Chairman Martin's renowned attendance record it has been an honor to be in the wings. Thank you.

**8. Executive Session**

**Move to go into Executive Session to discuss Personnel.**

**Chairman Martin:** Kristi, please call a roll.

**K. Dobbs:**

**Stellato:** Yes

**Silkaitis:** Yes

**Payleitner:** Yes

**Lemke:** Yes

**Turner:** Yes

**Bancroft:** Yes

**Krieger:** Yes

**Bessner:** Yes

**Lewis:** Yes

Motion by Aldr. Lemke, seconded by Aldr. Turner. Approved unanimously by voice vote. **Motion carried.**

**9. Adjournment from Executive Session**

Motion by Aldr. Krieger, seconded by Aldr. Lemke. No additional discussion. Approved unanimously by voice vote. **Motion carried.**

**10. Adjournment from Government Services Committee Meeting.**

Motion by Aldr. Turner, seconded by Aldr. Lemke. No additional discussion. Approved unanimously by voice vote. **Motion carried.**